

CHAPTER 3 PARKS AND RECREATION

ARTICLE I. REPEALED

ARTICLE II. FRIENDS OF THE PARK

Section 3-10. General

The Friends of the Park has been established to assist the Parks and Recreation Director when in the event there are membership concerns. The Parks and Recreation Director will manage the Friends of the Park by establishing the goals, managing actions, and planning events.

Section 3-11. Mission Statement

It is the mission of the Friends of the Park to preserve, protect, and promote the Park by raising funds and public awareness and by providing volunteers for needed projects and functions.

Section 3-12. Member's responsibilities and duties

- (a) The Friends of the Park will work closely with the Parks and Recreation Director to establish and promote various facilities and functions with the park.
- (b) In addition, the Friends of the Park shall consider sponsoring events and programs to encourage use of the park facilities and foster a sense of community.
- (c) Members should find ways to promote donations through groups or individuals such as trees, plants, shrubs, or other donations.

Section 3-13. Parks and recreation director's responsibilities

- (a) The parks and recreation director shall coordinate event planning between the Friends of the Park and town staff to be presented to the governing board at regularly scheduled town council meetings.
- (b) All events shall be determined on budget considerations and budget amendments shall be kept at a minimum except in rare cases of event opportunities as determined by the town manager and/or governing board.
- (c) All events and rentals shall be authorized by the parks and recreation director for budget and staffing consideration well in advance of any proposed event.
- (d) The parks and recreation director will act as the liaison between the Friends of the Park and the Town Manager and will give any updates as needed.
- (e) The town manager may expend up to \$1500.00 without the governing board's approval on any and all events.

- (f) All contracts and permits shall be reviewed and signed by the town manager or his designee.
- (g) The parks and recreation director shall be responsible for all actions of the Friends of the Park.

ARTICLE III. GENERAL USE OF PARKS AND RECREATION FACILITIES

Section 3-14. Purpose

The Purpose of this ordinance is to establish regulations for the public health, safety, and welfare in respect to the recreational activities, programs and facilities of the Town of Holly Ridge. This ordinance is designed to maximize the enjoyment of recreation in Holly Ridge's recreation facilities and programs and offer protection from conditions which could harm, injure or offend any group or individual.

Section 3-15. General

It shall be unlawful for any person in any park, recreation area, playground, ball field, picnic shelter, or any other recreation facility and the parking facilities thereof, owned or controlled by the Town of Holly Ridge to:

1. Willfully mark, deface, disfigure, injure, tamper with, display or remove any structure, equipment, facilities or other property, either real or personal.
2. Damage, cut, carve, transplant, or remove any tree or plant, injure the bark, pick the flowers or seeds of any tree or plant, to dig or otherwise disturb grass areas in any other way, or injure or impair the natural beauty or usefulness of any area.
3. Dump, deposit or leave any bottles, broken glass, ashes, charcoal, gas, paper, boxes, cans, dirt, rubbish, wastes, garbage or refuse, or other trash.
4. Fail to obey all police officers and recreational personnel or volunteers, as appointed by the town manager or his designee.
5. Park any motor vehicle in areas other than established or designated parking areas.
6. Drive any motor vehicle on any area except the parking areas or such other areas as may be specifically designated by the Town Manager, or his designee. No motorcycles, mini-bikes, trail-bikes, dirt-bikes, go-carts, all terrain vehicles, or like motorized vehicles are allowed on park property or any other recreational facilities, except for parking in designated parking areas only.
7. Allow or permit any dogs or other animals to run at large or to leave any

excrement from such animal on any area of the park or recreational facility. No dog or other animal shall be permitted to be in any area of the park during a fireworks exhibition.

8. Violate the regulation that use of the individual gazebo, picnic shelter, together with tables and benches, follows generally the rule of first come, first serve, unless a reservation has been issued according to regulations as adopted by the governing body.
9. Leave a picnic area or shelter before the grill is completely extinguished and before all trash in the nature of boxes, papers, cans, bottles, garbage and other refuse is placed in the receptacles provided. If no such receptacles are available, then refuse and trash shall be carried away from the park area by the user to be properly disposed of elsewhere.
10. No person shall set up tents, shacks, or any other temporary shelter for the purpose of overnight camping, nor shall any person leave in any park after closing hours any movable structure or special vehicle to be used or that could be used for such purpose, such as a camper, house trailer, or the like, without permission from the Town.
11. Bring or have in his/her possession, set off or otherwise cause to explode, discharge or burn any firecrackers, other fireworks, explosives, or non-explosives, such as sparklers or discharge them or throw them into any such area from land or highway adjacent thereto.
12. Build or attempt to build a fire except when using the grill to cook. No person shall drop, throw or otherwise scatter lighted matches, burning cigarettes or cigars, or other flammable material within any park area or on any highway, road or street abutting or continuous thereto.
13. Sleep or protractedly lounge on the seats, benches, floors or other area, or engage in loud, boisterous, threatening, abusive, insulting or indecent language or engage in any disorderly conduct or behavior tending to be a breach of the public peace.
14. Disturb or interfere unreasonably with any other person or party occupying any area, or participating in any unauthorized activity.
15. Sell food, beverages, or merchandise or solicit donations for any individual, group, club company or corporation without prior permission of the Town.
16. Carry, use or possess firearms or dangerous weapons of any nature within any park, provided; however, this section shall not apply to law enforcement officers when engaged in the discharge of their duties.
17. Enter, use or remain within any park between the hours of 10:00 pm and 8:00 am unless a town sponsored event is delayed or a written permit therefore has been

obtained from the town manager or his designee.

18. Bring upon, possess, consume or display any beer, wine, whiskey or other intoxicating liquor or beverage or controlled substances or the containers thereof within the confines of any park and recreation areas except in connection with an activity at which food is served and then only with the consent and approval of the complex director.

The town may immediately cancel or suspend any gathering in the recreation areas, if it is found that the applicant or permit holder has violated or failed to meet any of the provisions of this article or that the permittee has violated any federal, state, or city law or regulation; and such person or persons shall immediately leave upon the request of a police officer, recreation personnel, designated volunteers, or other town officials.

Section 3-16. Facility Regulations

1. No open fires are allowed. All fires must be contained in a grill provided by the Town.
2. Flagrant misuse of parks and recreational facilities will result in forfeiture of future use and reservation privileges.
3. The town manager has the responsibility to recommend rules and regulations governing the use and maintenance of parks and recreational facilities to the governing board for their consideration.
4. Any requests for special events or use of the parks and recreational facilities shall be presented to and approved by the town manager or his designees. If these requests are approved, a permit will be issued and any fees will be assessed by the town manager or his designee.

Section 3-17. Closure of areas

Any section or part of any park, recreation area or facility may be declared closed to the public by the Town of Holly Ridge at any time and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise) and closed to certain uses.

ARTICLE III. MORRIS LANDING PARK

Section 3-18. Regulations

It shall be unlawful for any person in the park and the facilities thereof, owned or controlled by the town to:

1. Dive or jump off pier
2. Litter
3. Possess alcoholic beverages

4. Park in “No Parking” areas
5. Possess food or drink containers beyond posted signs
6. Camp (exemption by permit from Town Manager)
7. Start a fire
8. Possess firearms
9. Remove or cut vegetation
10. Have vehicles or bicycles on pier (exception handicapped conveyance)
11. To cause damage to real property
12. To drive any motor vehicle on any area except the parking areas or such other areas as may be specifically designated
13. To allow or permit any dogs or other animals to run at large or to leave any excrement from such animal on any area of the park or facility.

ARTICLE IV. COMMUNITY CENTER REGULATIONS

Section 3-19. In general

The Holly Ridge Community Building is home to the Holly Festival, Camp Davis, and other holiday events throughout the year. Our facility is used for meetings, reunions, retirement celebrations as well as many other social gatherings. It is also a great place for weddings, receptions, birthday parties, military affairs and business meetings.

Section 3-20. Community center information

- 7200 Square feet of meeting space
- Small stage for presentations
- 175-person maximum venue capacity
- 26 six-foot rectangle tables (30 inches wide, seats 4-6)
- 228 black folding chairs
- 26 navy cushioned chairs
- Kitchen, equipped with two stovetop ovens, two refrigerators, ice machine, microwave, double sink, and counter space for food preparation

Section 3-21. Prices for Building Rental

The community building is rented on a first come, first deposit basis.

\$100.00	Deposit required at time of reservation
\$600.00 day	No entry to building prior to 8 am and must exit building no later than 11 pm.
\$60.00 hour	Entire building – 3 hour minimum/6 hour maximum
50 % Discount of Rental Price	Residents of the Town of Holly Ridge. Must show proof of being a resident ex: current tax bill, current utility bill
50 % Discount of Rental Price	Bonafide non-profit organizations with a tax-exempt number with the exceptions of an extra ordinary event such as a natural disaster, food drive, or hurricane relief with Council's approval for an extra ordinary event. (Must have proof of tax exempt number)

Section 3-22. Payment

Payment in full is due no later than 10 working days prior to event by check or cash. Cash payment will be required on reservations made with less than a 30-day notice.

No fees may be charged by any group or individuals for admission to any meeting nor may any collection of money be taken or donations requested. Exceptions may be made on a case-by-case basis, with the approval of the Administration Committee and the Town Council for paid registration for educational workshops, institutes, or other programs.

Section 3-23. Co-sponsored events

Any event, co-sponsored and approved by the Town Council is free of charge.

Section 3-24. Political Parties

All political parties must rent the building at full price.

Section 3-25. Black-out dates

Some dates may already be reserved, please contact the Town of Holly Ridge for specific dates.

Section 3-26. Refunds

Deposits will only be refunded with a 30-day notice prior to event. Deposit is due at time of reservation.

Section 3-27. Rental policy

Rental policy is subject to change.

Section 3-28. Rental contracts and liability

You are **required** to sign a rental contract prior to renting the building that itemizes your rental fees, deposits, cleanliness, your alcohol and liability agreement, insurance hold harmless agreement, etc.

Section 3-29. Smoking policy

The Community Building is a Non-Smoking facility. Smoking is permitted outside the building.

ARTICLE V. SEVERABILITY

Section 3-30. Adherence to rules and enforcement

1. Users of all parks and recreation facilities shall adhere to this ordinance, and also to all rules and regulations set by the governing board.
2. The town manager or his designee and any authorized town employee and any law enforcement agency shall have the authority to eject from any recreation facility, any person acting in violation of other rules and regulations enacted pursuant to this ordinance as adopted by the governing board

Section 3-31. Penalty

Any person who shall violate the provisions of this chapter shall be guilty of a misdemeanor punishable by a fine or not more than \$150.00, or imprisonment of not more than thirty (30) days, or both, in the discretion of the court provided by G.S. 14-4.